



MINEGOZIIBE ANISHINABE
Employment & Training
P.O. Box 202
Camperville MB, R0L 0J0
Ph: 204-524-2919
Fax: 204-524-2801

FILE CHECK LIST

START DATE: _____

END DATE: _____

Student Name:

Status Number:

Institution:

Program/Faculty:

Address:

Phone:

Cell:

Email:

Student:

1. Current Sponsorship Application
2. Acceptance Letter
3. Course Registration
4. Transcript Release Form
5. Banking Information (deposit form from bank)
6. Photocopy of Treaty Card (both sides)
7. CCTB Information or Medical Card (proof of dependent if applicable)
8. Criminal Record Check (if applicable, depending on course)
9. Child/Adult Abuse Registry Check (if applicable, depending on course)
10. Previous year Transcript/Marks (if applicable)
11. Previous year Income Summary

Office:

1. Sponsored Letter from MA Employment & Training
2. Letter to Institution
3. Letter to Bookstore
4. Fees for the year



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APPLICATION FORM

General Information:

Employment & Training assist band members to become employed through training or education, short-term work experience, career exploration, job searching, employer wage subsidies, on-the-job and business plan training. Funding is received on a year-to-year basis from the Government of Canada and ISETS (Indigenous Skill Employment and Training Strategy).

All information provided will be protected under the Freedom of Information and Protection Privacy Act (FIPPA) and will remain confidential and shared only with appropriate agencies such as: Employment & Training (EI), Social Development, Employer, Post-Secondary Student Services Manitoba and so forth for income-verification purpose only. Your name will also be included in any community publication in celebration of program success. By providing your signature at the end of this application, you are authorizing the Coordinator of MA Employment & Training to verify information as needed and to include your name in the future community newsletters and/or publications.

Your application for funding is dependent on availability of funding resources. Your funding is subject to termination if you are not honoring your signed "funded client sponsorship agreement". Also, any false information provided may result in termination of funding or application rejection.

Reason for application:

Training Education Career Exploration Resume Writing

Cover Letter Interview Skills Job Start-Up
 (One time only)

Have you applied to MA Employment & Training before? Yes _____ No _____

If yes, what did you receive funding for? _____

Name: _____

Date: _____



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Full Name:	Social Insurance Number:
Date of Birth (Month/Day/Year):	Treaty Status Number:
Present Address:	Phone Number:
Postal Code	Email Address:

Marital Status: Single Single Parent Married Common-Law

The following questions must be answered to determine your eligibility for Employment & Training sponsorship, Job start-up and other employment related requests.

- Are you receiving Social Assistance?

First Nation _____ Provincial _____
 Other _____
 I.A. Name _____
 Phone Number: _____
- Are you Employment Insurance (EI)?

Yes _____ No _____
 Name _____
 Phone Number: _____
- Have you received EI in the last 3 years?

Yes _____ No _____
- Do you have a disability (documentation required)?

Yes _____ No _____
- Are you between the ages of 16-30 yrs. Old?

Yes _____ No _____



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Dependent Name	Birth Date	Lives With Me: ("√" check one)		
		YES		NO
		YES		NO
		YES		NO
		YES		NO
		YES		NO
		YES		NO

PREVIOUS EDUCATION

6. Please indicate (√) the last grade completed:
 7 8 9 10 11 (30G) 11 (30S) 12 (40G)
 12 (40S)

Date of Last Grade Completed: _____

Name and Location of School: _____

7. Have you or will you be graduating from Grade 12: Yes No

School: _____

Graduation Year: _____



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8. Have you previously received sponsorship from Minegoziibe Anishinabe?

Check One: Yes No

If you have been enrolled in any post-secondary education or training programs, please list them. (i.e., college, university, nursing school, New Careers, Core Area Training, or other funded programs, etc.)

Institution	Program/Course	Date of Attendance	Completed?

9. Have you ever withdrawn, been suspended, or placed on probation from any university, college, or post-secondary institution?

(Check (✓) One): Yes No

If yes, please explain:

Please note: Failure to disclose your previous or current academic status may result in the withdrawal of your application. Please enclose with your application, a statement or transcript of your marks for all post-secondary institutions you attended.



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SPONSORSHIP

I hereby make application for sponsorship to attend:

10. (Please indicate name of institution): _____

City/Town/Province: _____

Please indicate choice of field of Study: _____

How many years of study are required in your chosen program? _____

Start Date: _____ End Date _____

Expected Date of Graduation: _____

Tuition Cost: _____ Book Costs: _____

11. Are you applying for? (Please check all that applies)

- a. New Sponsorship
- b. Full Sponsorship (tuition, books & living allowance)
- c. Tuition/Books Only
- d. Job Start-Up (one time only)

12. Have you applied elsewhere for funding? Yes _____ No _____

If yes, where? _____

____ MA Post-Secondary

____ Student Aid

____ Manitoba Advanced Training & Employment

____ Employment Insurance

____ Other (specify)

Note: Applicants will be required to apply to other funding sources so that MA Employment & Training can cost share with other departments or programs. So that as many possible applicants can be considered.



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EMPLOYMENT:

13. Are you currently: (check (√) all that applies):

- Employed full-time (30 hr/wk. or more)
- Employed part-time
- Social Assistance
- Casual
- Unemployed
- Seasonally Employed
- a student
- a Volunteer

INCOME LEVEL:

- \$0 - \$5,000
- \$5,001 - \$10,000
- \$10,001 - \$15,000
- \$15,001 - \$20,000
- \$20,001 - \$25,000
- \$25,001 PLUS

14. Please begin with your present job. Attach a resume or use an additional sheet of paper if necessary.

Employer	Position	Dates	Reason for Leaving



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SHORT ESSAY

**The short essay is an important part of this application, use additional paper if required.
Please incorporate the following topics into your short essay:**

- How and when you became interest in your career choice.
- What you have done to prepare for this academic endeavour.
- Your future career goals.
- Your present situation.
- Your strengths and weaknesses.
- Why you should be chosen for sponsorship.
- Your participation in community and volunteer services.



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Applicant Signature: _____

Date: _____

Contact Information:

Felicia Sutherland
Minegoziibe Anishinabe
Employment & Training Coordinator
Phone: 204-524-2919
Fax: 204-524-2801
Email: felicia.sutherland@pcfn.ca

Marti Mckay
Minegoziibe Anishinabe
Administrative Assistant
Phone: 204-524-2919
Fax: 204-524-2801
Email: marti.mckay@pcfn.ca

Toll Free: 1-866-394-6953

Answer all questions fully. Incomplete applications will not be considered. Complete applications must include transcripts and a copy of your treaty status card (both sides) refer to attached check list. All information on this form is confidential and is to be used only in assessing applicant eligibility. Completed applications may be returned in person, by mail, email, or via fax.

Contact Minegoziibe Anishinabe, Employment & Training if you require further information.



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